

NOTICE AND AGENDA FOR THE STRATEGIC PLANNING MEETING
for
LEARNING FOR LIFE CHARTER SCHOOL
A California Non Profit Corporation

Date April 22, 2022
8:00 AM – 4:00 PM

Learning for Life Charter School/MBEST Center
3180 Imjin Rd, Suite 110
Marina, CA 93933

MEETING PURPOSE: To identify the LFLCS business strategy and associated key elements to serve as the basis for our next three-year Strategic Plan.

MEETING GOALS: Specific goals for the meeting include:

- Overview past strategic plans to assess where we have been and (re)familiarize ourselves with the strategic plan contents and organization.
- Assess the resource, business and community landscapes and the factors expected to impact LFL over the next three years.
- Assess LFL's position and situation within that landscape to identify our overall opportunity over the next three years and set the stage for strategy development.
- Develop our overarching strategy and the major goals we will achieve to implement that strategy.
- Identify and agree on next steps forward.

MEETING ROLES:

- Alfrieda Wilkins: Secretary (Scribe)
- Greg Baker: Facilitator
- Board Members: Provide Strategic Leadership
- Ken Lawrence-Emanuel: Operational Owner
- Faculty and Staff: Present, Participate and Embrace Your Role in Strategic Planning
- Parents and Students: Participate, Provide Feedback, Share Ideas/Suggestions

GROUND RULES:

- All comments should be on topic, constructive, and additive
- No sidebar conversations please
- No hogging, bogging, and frogging

<u>TIME</u>	<u>AGENDA ITEM</u>	<u>FACILITATOR</u>
7:30 - 8:00	Arrival (Coffee, Tea and Water Provided)	All
8:00 - 8:15	Welcome, Introductions, Agenda Overview	Greg
8:15 – 8:30	Overview of Strategic Plans - Including Opportunity and Strategy Statements 2014-2021	Greg
Looking Forward		
8:30 – 9:30	Looking Forward Breakout Groups	
	Needs Analysis: What will students, parents and community partners need more of, and less of, regarding education in our area and environment?	Sarah, Sandra
	Resource Outlook: What is the funding outlook from our major funding sources? What other resources will and will not be available over the next three years?	Ken, Brian
	Global to Local Outlook: Factors affecting LFL like demographic trends in our area, regulations, level of support from MPUSD and the County, local and state politics, LFL reputation, etc.	Barbara, Julia
9:30 – 10:30	Looking Forward Group Report-Outs	Group Leaders, Alfrieda
10:30 – 10:45	Break	All
Assessing Our Position and Situation		
10:45 – 11:15	LFL Report Card: What are our successes and areas for improvement? What do we need to stop doing, continue doing, and do more of?	Ken
11:15 – 12:00	SWOT Analysis: Strengths, Weaknesses, Opportunities and Threats. Highlight the most impactful items in each area.	Jeff
12:00 – 1:00	Lunch	All
1:00 – 1:30	Opportunity: What is our overarching opportunity? Boil it down into a short statement.	Greg

Developing Our Strategy and Goals

1:30 – 2:15	Strategy: What is our overarching strategy?	Greg
2:15 – 2:45	Positioning: How will we differentiate ourselves from other schools, facilitate achievement of our strategy, and develop our desired identity?	Greg
2:45 – 3:00	Break	All
3:00 – 3:30	Major Goals: What are the major goals toward achieving our strategy?	Greg/Ken

Recap and Next Steps

3:30 – 3:45	Round Table Discussion: What is most important action or consideration over the next three years?	Greg
3:45 – 4:00	Next Steps: (To include Schedule, Track Plans Identification, and who drafts what Strategic Plan Sections.	Greg
4:00	Adjourn	Greg